

**DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS**

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) 322-2911

**NOTICE OF INSPECTION OF CONFIDENTIAL RECORDS**

The Department of Alcohol and Drug Programs (ADP) hereby acknowledges the confidentiality of participant records maintained by any alcoholism or drug abuse recovery or treatment facility, or other program providing services as stipulated in 42 CFR (Code of Federal Regulations), Part 2, Section 2.53 and the Health Insurance Portability and Accountability Act (HIPAA), Chapter 12, Health Oversight Activities.

Inspection of participant records will be performed by the Department's duly authorized representative to determine compliance with standards for Alcohol/Drug Program Services and/or applicable regulations. No record of resident identifying information will be made or retained by the authorized representative for the Department in connection with the inspection without the program/licensee being properly notified in accordance with the above referenced federal regulations.

Facility Name \_\_\_\_\_

\_\_\_\_\_  
ADP Authorized Representative                      Date

\_\_\_\_\_  
Provider Designee                      Date  
(I acknowledge receiving the original of this form.)